



THE BOARD OF DIRECTORS

Meetings

The district must advertise all meetings, including study sessions and retreats, as meetings that are open to the public. If the board wishes to devote all or most of a special meeting to an issue(s) to be discussed in executive session ([Board Policy 1410](#)), the special meeting should be called to order and then recessed to an executive session. The purpose of the executive session should be announced at the meeting and recorded in the minutes (e.g., real estate matters, and litigation).

All regular meetings must be held within the district boundaries. Special meetings may be held outside the district with proper notice of the time and location.

It is unlawful for any member of the public to knowingly carry onto, or to possess on, any area of a facility being used for official school board meetings, a dangerous weapon, including but not limited to a firearm, “nun-chu-ka sticks,” “throwing stars,” air gun or pistol, stun gun, or other dangerous weapon as listed in [RCW 9.41.280](#). The board must ensure that signs providing notice of the restrictions on possession of firearms and other weapons are posted at facilities being used for official meetings of the board.

Meeting Notices

All public notices of board meetings should inform persons with disabilities **and those individuals who may have difficulty physically attending a board meeting** that they may contact the superintendent’s office, so that the district can arrange for them to participate in board meetings. A regular meeting does not require a public notice if held at the time and place provided by board policy. If the board does not meet at its regular location, the meeting should be treated as a special meeting with proper notice to the press stating the time, place, and purpose of the meeting.

The district is required to notify newspapers and radio and television stations, which have filed a request for such notification.

At a special meeting, no final action can be taken on topics, which have not been identified on the published agenda, the board may discuss items that were not on the original agenda, but the board cannot take final action on any topics that were not identified on the original agenda. If the board is to discuss an item in executive session in accordance with [Board Policy 1410](#), the item of business must also appear on the agenda if final action is to be taken following the executive session.

No meeting notice is required when the board is acting as a quasi-judicial body in a matter between named parties (e.g., hearing on discharge, nonrenewal or discipline of an employee, unless the employee requests a public meeting; hearing regarding suspension or expulsion of a student, unless the student requests a public meeting; or for the purpose of planning or adopting strategy or positions to be taken in collective bargaining, grievance or mediation proceedings, or reviewing such proposals made by a bargaining unit.)

IN REVISION

1400P

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Meeting Recess and Continuation

The board may recess a regular, special, or recessed meeting to a specific future time. The district must post notice of such a recess and continuation at or near the door of the meeting room. Notification to the press is not required.

Cross references: [Board Policy 1400](#)
 [Schedule 1400S](#)

Meetings
Board Meeting Schedule

Adopted: November 21, 1980
Revised: October 25, 1993
Updated: March 2001
Updated: November 2013
Revised: January 2019
PROPOSED: July 2022